

# Wildlife Services Directive

4.165  
August 13, 2014

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## LOANING EQUIPMENT

### 1. PURPOSE

To provide guidelines for loaning program-owned equipment to cooperators and the public.

### 2. REPLACEMENT HIGHLIGHTS

This directive replaces Wildlife Services (WS) Directive 4.005 dated October 31, 2003.

### 3. POLICY

a. WS equipment may be loaned to cooperating organizations or private individuals at the discretion of the Director or State Director.

b. WS personnel shall give verbal or written instructions on the safe and proper use of loaned equipment, and alert the cooperator to potential hazards.

c. WS equipment may be loaned for any designated period of time that is appropriate to resolve the problem. However, if the equipment is likely to be needed for an extended period of time, individuals should be encouraged to acquire their own.

d. Foot-hold traps, snares and M-44 devices will not be loaned to the public.

### 4. IMPLEMENTATION

a. Loaned equipment must:

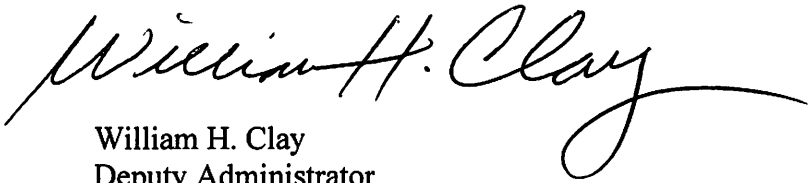
- 1) be legal for use by the public,
- 2) not pose an unreasonable safety or health hazard, and
- 3) be sufficiently durable to withstand use by the public.

b. Equipment loans shall be documented on a completed WS Form 24, Temporary Assignment of Government Property to Private Individuals, or other appropriate written document.

- c. Cooperators are expected to replace loaned equipment that is lost, damaged, or stolen.

**5. APPLICABILITY**

This directive applies to all employees of Wildlife Services.



William H. Clay  
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