USDA Animal and Plant Health Inspection Service
U.S. DEPARTMENT OF AGRICULTURE

Agricultural Commodity Import Requirements (ACIR) Quick Reference Guide

Filtering Results in ACIR
Example: Rose (Cut Flowers) from Colombia

Introduction

- A country-commodity pair search in ACIR will yield all CIRs associated with the pair.
- **Filtering** your search results will limit extraneous and unrelated results and make it easier to pinpoint the reference you need for a given situation.
- Open ACIR at https://acir.aphis.usda.gov.

Filtering in ACIR

1. Enter and search for the desired **country/commodity pair** under the **applicable** ACIR Tile.

2. **Note** the **Select Attributes** pane on the left, beneath the **Search** pane.

3. Categories with filterable attributes will show a number **in parenthesis** to the **right** of the category.

   a. The number represents the number of unique attributes available for filtering in the category.
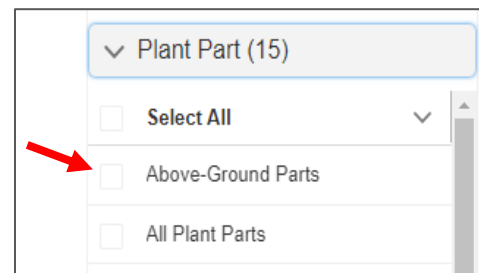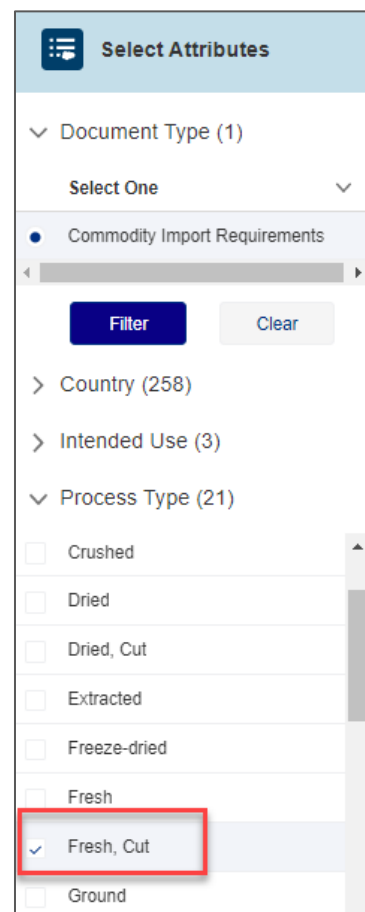
   > Intended Use (6) ←

   b. The right-facing drop-down arrow next to any given category reveals a menu with selectable attributes.

   → > Country (262)

4. Click on the right-facing drop-down arrow next to the desired category.

5. Filter commodity attributes **one at a time.** Select the **associated** attribute in an applicable attribute category, e.g., "Plant Parts" or "Process Type".

   a. Filter function will only return CIRs that contain **all** selected attributes.

6. Click on the "Filter" button.

   Filter

7. Search Tips:

   a. **Avoid** searching more than one attribute per category. Multiple selections from one attribute category may produce zero results.

   b. In most cases, a process type can be **either** fresh **or** dried, but not both. If both are selected, ACIR will look for **one** CIR that contains **both,** resulting in no CIRs found.

Select Attributes

⌄ Document Type (1)

Select One ⌄

● Commodity Import Requirements

Filter   Clear

> Country (258)

> Intended Use (3)

⌄ Process Type (21)

☐ Crushed
☐ Dried
☐ Dried, Cut
☐ Extracted
☐ Freeze-dried
☐ Fresh
✓ Fresh, Cut
☐ Ground

⌄ Plant Part (15)

☐ Select All ⌄
☐ Above-Ground Parts
☐ All Plant Parts

> *Example:* *No CIRs are returned when filtering for both "Dried"* **and** *"Fresh," under "Process Type," for squash from Mexico.*

   c. **For best results**, select one commodity attribute, then click on "Filter".

      i.   **Review search results** after each filter selection to determine if you can readily find the CIR that applies based on the commodity's attributes, e.g., "Plant/Animal Part", "Process Type", "Article Type", etc.

      ii. If you **cannot** find an applicable CIR, unselect the last filter applied and click on filter again. Review the result list once again. Repeat if necessary.

Filtering Example

- **ACIR Tile:** Plants and Plant Products Not for Propagation
- **Country:** Colombia
- **Commodity:** Rose (in bulk, not bouquets)

1. Enter "**Colombia**" in the country section and "**rose**" in the commodity section in the search pane in the Plants and Plant Products Not for Propagation tile.

2. Click on Search.

   a. The original search resulted in 50+ CIRs; some searches may produce many more. **Trim this list** by filtering using options in the Select Attributes pane.

3. Filter for cut flowers (produces 30+ results)

   a. Click on "**Process Type**" and Select "**Fresh, Cut**"

   b. Click on Filter.

4. Filter further to include plant part (produce less than 10 results).

   a. Click on "**Above-Ground Parts**" and Select "**Plant Part**"

   b. Click on Filter.

5. View CIR titles under the "Document Names" column and other attributes to locate the applicable CIR for rose (cut flowers) from Colombia and select using "View".