# USDA Animal and Plant Health Inspection Service
## U.S. DEPARTMENT OF AGRICULTURE

# Agricultural Commodity Import Requirements (ACIR)
# Quick Reference Guide
## Searching for Commodities in ACIR
## Introduction

- Regulatory guidance in ACIR is accessed by searching for commodity information under the applicable commodity group tile.
- Search results will yield relevant Commodity Import Requirements (CIR) entries for associated process types, e.g., fresh, frozen, dried.
- **Commodity Import Requirements document (CIR)** - A document that contains specific commodity importation requirements and/or admissibility information, often by country.
- Open ACIR at https://acir.aphis.usda.gov.

## Searching for Commodities in ACIR

1. Click on the desired commodity group tile, e.g., "Plants and Plant Products Not for Propagation," on the ACIR home page, to access the **Search** pane for that commodity group.

2. Enter the country and either the commodity common name or scientific name. You can enter one kind of name, **but not both**.

   **Search Tip:** Enter commodities in singular form for better success.

   *Example: Enter "cactus" instead of "cacti".*

   Search pane



3. Click on the "Search" button.



4. If you receive a generic "No results found" message, verify you have selected the "Home" tab, and then the appropriate commodity tile. Accidentally using a search pane from another tab, to search for a commodity will yield a "No results found" message as below.

> Ⓞ Your search did not return any results. Please check our Help page, https://acir.aphis.usda.gov/s/acir-help for important tips on how to search in ACIR. If you still do not get results, please send an email to acirdatabase.comments@usda.gov and provide us the commodity name, country of origin, processed state, and intended use to determine if the commodity is admissible.

5.  If search produces no results, or if one of your search terms is not recognized by ACIR, you will receive a message, "Your search did not return any results..." as below.

6.  **Before concluding the commodity is inadmissible due to no results, try the following:**

    a.  Ensure you have selected the correct tile from the ACIR Home tab.

    *Example: Searching for handicrafts via the "Other Items" tile produces no results, whereas searching for handicrafts via the "Plants and Plant Products Not for Propagation" tile produces many results.*

    b.  Ensure there are no extra spaces at the beginning or the end of the text string you enter for country or commodity in the Search pane.

    c.  Use the singular form of the commodity name if the plural form was used and yielded no results.

    *Example: Use "orange" instead of "oranges", and "strawberry" instead of "strawberries".*

    d.  Use single words when the commodity has multiple words.

    *Example: Try "smut" instead of "corn smut".*

    e.  Use broad commodity category instead of specific commodity name.

    *Example: Try "melon" or "cucurbit" instead of "Honey Rock melon".*

    f.  Try a broader search, e.g., search for just the country and filter down to a list of commodities for that country.  See *QRG IV Filtering Results in ACIR* for filtering instructions.

7.  If regulatory guidance is available for the commodity, two additional panes become available: **Select Attributes** and **Search Results**.
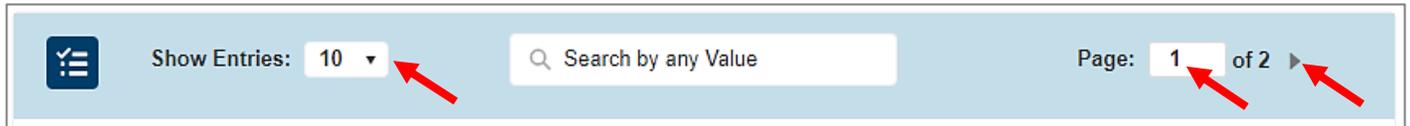
Select Attributes          Search Results

| | Select Attributes | | Show Entries: 10 ▾ | Q Search by any Value | | | Page: 1 of 33 ▶ |
|---|---|---|---|---|---|---|---|

| | Document Name ⌄ | Port Group ⌄ | Plant/Anim... ⌄ | Process Ty... ⌄ | Article Type ⌄ | |
|---|---|---|---|---|---|---|
| ∨ Document Type (1) | | | | | | |
| Select One ⌄ | 1 Abiu from Inadmissible Countries into All Ports | All Ports | All Plant Parts | Fresh, Fresh, Cut | Fruits and Vegetables | View |
| ● Commodity Import Requirements | 2 Abyssinian Mustard from Inadmissible Countries into All | All Ports | All Plant Parts | Fresh, Fresh, Cut | Fruits and Vegetables | View |
| Filter    Clear | | | | | | |

    a.  Filtering attributes will be organized by attribute categories and will only include attributes pertaining to the CIRs associated with the search terms. *See "Filtering Effectively in ACIR"* quick reference guide.

8.  CIRs linked to the commodity and/or country search are listed in the **Search Results** pane under Document Name.

9.  List of CIRs returned includes columns indicating Port Group, Plant/Animal Part, Process Type, Article Type, and View.

10. Use the drop-down list at "Show Entries" to show 10, 25, 50, or 100 entries per page. You



can also use the page number area to navigate to additional pages if multiple pages are shown; type in the desired page number or use the arrow.

11. Scan titles and columns to locate the appropriate CIR for your commodity.

    a.  Search results will produce CIRs that directly reference that commodity or CIRs that are **associated** with that commodity, **even if the commodity name does not appear in the title.** Open the CIR **that matches the commodity attributes** to see if it applies to the commodity.

    b.  Note that regulatory guidance may fall under broad commodity groups instead of a specific commodity.

        *Example: Pumpkins are listed under Cucurbitaceae, the plant family to which pumpkins belong; thus, the CIR title will reference Cucurbitaceae, not pumpkins.*

12. Click "View" to access the CIR that matches the commodity.