

## **Approval and Oversight of Privately Owned Zoological Quarantine Facilities for the Import of Zoo Birds/Zoo Poultry into the United States**

### **1. Purpose and Background**

This document outlines procedures Animal and Plant Health Inspection Service (APHIS), Veterinary Service (VS) personnel use to inspect, approve, and provide regulatory oversight for U.S. zoological parks to securely quarantine imported zoological birds or zoological poultry. Title 9, *Code of Federal Regulations* (9 CFR) 93.100, contains a definition for “zoological park.” This document does not refer to ratites, unless they are exporting from a zoo, and will be permanently displayed at a zoo in the United States. This document also does not cover procedures or requirements for any birds or poultry not imported directly to a zoo.

This guidance document represents the Agency’s position on this topic. It does not create or confer any rights for or on any person and does not bind the U.S. Department of Agriculture (USDA) or the public. VS may make the information it contains available to the public. While this document provides guidance for users outside VS, VS employees may not deviate from the directions provided herein without appropriate justification and supervisory concurrence.

### **2. Document Status**

- A. Review date: March 1, 2023.
- B. This is a new document.

### **3. Reason for Reissuance**

Not applicable.

### **4. Authority and References**

- A. Authorities (*Code of Federal Regulations* (CFR) and U.S. Code (U.S.C.)):

- [7 CFR 371.4](#)
  - [9 CFR 93.101eCFR, et. seq.](#)
  - [9 CFR 93.201, et. seq.](#)

- B. Definitions:

- This document follows the definitions of zoological park and zoological bird used at [9 CFR 93.100.](#)

C. References:

[VSG 5510.2, Procedures for Processing Cooperative Service and Other Agreements for Privately Owned Quarantine Facilities for Commercial Birds, Poultry, and any Avian Eggs for Hatching](#)

[VSG 13403.1, Cleaning and Disinfecting Avian Quarantine Facilities Following Outbreaks of Newcastle Disease, Avian Influenza, or Other Communicable Avian Diseases](#)

**5. Audience**

VS employees, other Federal and State agencies, and members of the public.

**6. Guidance**

A. User Fee Account or Cooperative Service Agreement Creation

For VS to approve and support a proposed facility, the facility must first establish a user fee account or a cooperative service agreement with the Port Services Director.

B. Application and Initial Inspection

1) Application

Zoos seeking VS approval to become an import quarantine facility must apply in writing to the Port Services Director. VS does not have an official form for this purpose. VS will consider long-term staffing resources when responding to applicants.

The application must include:

- a. The zoo's name and mailing address.
- b. The name and address of the zoo's point of contact.
- c. The facility operator's name and address, if different.
- d. The name of the person authorized to make decisions for the facility, if different from the point of contact or the facility operator.
- e. The facility's street address or other information identifying the facility's physical location.

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- f. Blueprints or detailed drawings of the proposed facility, including the whole zoo grounds with the designated quarantine area specially demarked. All areas within the zoo containing birds or poultry must be clearly marked with species and number of animals. Outdoor spaces that may regularly host large numbers of wild migrating birds should also be marked.
- g. A description of the financial resources available to build, operate, and maintain the facility.
- h. The average and maximum number of birds to be quarantined in a defined space.
- i. The type of birds or poultry the zoo intends to quarantine in the facility.
- j. The expected frequency of shipments to the zoo.
- k. Route and type of transport from the port of entry to the facility. Birds must be transported under USDA seals to the quarantine facility or under direct VS supervision.
- l. A copy of the zoo's accreditation from the Association of Zoos and Aquariums and the last three USDA inspection reports.
- m. Applicants can submit the following documents in draft, but must have VS' final approval of them before the first shipment arrives to quarantine:
  - i. Written biosecurity protocols designed for staff use, including cleaning and disinfection, personal protective equipment (PPE), and routine work flow directions.
  - ii. Plans for handling, care, and feeding of birds from the port of entry to the quarantine facility.
    - The plan should include sealing of secure containers from the port of entry to the zoo.
    - Birds should enter the zoo grounds and quarantine facility through a secure dedicated entrance and must not travel through areas used by the general public.
    - Non-quarantine supplies must be housed separately from those to be used by the quarantine.
  - iii. Plan for the necropsy and disposal of birds (and their eggs, if applicable) held in the facility that may die or be euthanized. This must include criteria for euthanasia as well as protocols for animal necropsy and disposal. The plan must also include a standard operating procedure for disease sampling and sample submission protocol. VS must be notified immediately of unexpected deaths.

2) Application Review

- a. The Port Services Director assigns a local VS office to service and manage the quarantine.
- b. VS, through the Port Services Director, reviews the application and determines if sufficient resources exist to adequately oversee the proposed facility.
- c. VS informs the applicant in writing of the review result. If VS finds the application complete and has sufficient resources to oversee the facility, the Port Services Director gives the applicant an estimate of cooperative service costs or user fees the facility may incur.
- d. If the application is in order, the applicant either opens a user fee account or completes a cooperative services agreement as set forth in VS Guidance 5510.2.
- e. VS staff schedules and performs a preapproval inspection as set forth below.
  - i. If the facility meets the criteria listed in the attached checklist, VS (through the Port Services Director) and the applicant/cooperator must sign the cooperative services agreement before the facility can be used. The original signed agreement should remain with VS with copies sent to the cooperator.
  - ii. If the facility does not meet the criteria listed on the checklist, VS advises cooperators in writing of any violations or other compliance issues noted during the inspection that block VS approval. VS also tells the cooperator how long he or she has to correct the violations or noncompliance issues noted during the inspection.
- f. VS reinspects the facility after the allotted time. If the cooperator has not corrected the noncompliance issues, VS will not approve the facility and will not issue import permits for animals to be quarantined at the facility.
- g. If the preapproval inspection is satisfactory the inspector forwards the report to the VS office assigned to manage the quarantine.
- h. On VS approval, VS lists the facility as an approved quarantine facility for the specific types of birds indicated in the cooperative services agreement. The facility can then begin operation as specified in the cooperative services agreement.
- i. VS will assess appropriate fees monthly.

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### 3) Inspection Process

A facility must meet the criteria listed in the following sections and as referenced in the attached checklist.

#### a. Physical facilities requirements:

- i. The facility must be located within the immediate metropolitan area of the following U.S. ports of entry: Los Angeles International Airport (LAX), California; John F. Kennedy Airport (JFK), New York; Miami International Airport (MIA), Florida; or Chicago O'Hare Airport (ORD), Illinois.
- ii. The facility must not be located within a ½ mile radius of a commercial poultry operation.

#### b. Construction of quarantine housing

- i. The facility must be composed of a self-contained building or buildings in good repair. Floors and ceilings must be of solid construction materials. Surfaces in containment areas should be smooth, nonporous, durable, impervious to fluids, and able to withstand repeated cleaning and disinfection.
- ii. The quarantine containment area must be of sufficient size to prevent overcrowding. Overcrowding will be determined by the birds' ability to sit, stand, and lie without compromising their health. Room capacity numbers will change with the type of birds to be housed.
- iii. There must be an adequate water supply to the quarantine containment area to support all quarantine functions.
- iv. Wastewater or other liquid wastes must drain to a municipal or septic waste treatment system and may not be discharged untreated to the exterior of the quarantine facility.
- v. All openings to the outside or to non-quarantine areas accessible to birds within the quarantine facility must have a form of secondary containment. Secondary containment can include measures such as paned or screened windows, or a set of two doors leading to the outside that cannot open at the same time. Exterior doors and doors leading to bird containment areas must have tamperproof hasps and door hinges in which the pins cannot be removed.
- vi. Quarantine areas must have separate air handling systems from personnel or other non-quarantine areas within the facility. Birds may be contained in individual isolettes that use a standalone air handling system. Use and change clean and appropriately sized high-efficiency particulate air (HEPA) or

antibacterial filters based on manufacturer's recommendations. Use isolettes in accordance with manufacturer's specifications.

Indoor heating and ventilation systems should control the ambient temperature, humidity, and odors at levels that do not injure the birds or personnel. Use industry standards for the desired type of birds. The facility can consult the following web links for recommendations on animal husbandry for birds held in quarantine: [Association of Avian Veterinarians- Basic Bird Care](#) or Avian Scientific Advisory Group-[Species Fact Sheets](#). Cooperators should follow recommendations while observing any changes in behaviors and looking for signs of disease. On noticing harmful changes the cooperator should notify an accredited veterinarian specializing in avian medicine to provide professional assistance. The cooperator should also notify VS of any such changes and ask the managing office to authorize access to the facility.

- vii. Lighting must be adequate for optimal avian health and for VS inspections.
  - viii. The facility must comply with local emergency exit ordinances.
  - ix. The facility must contain a necropsy room and a storage space for refrigerated carcasses.
  - x. If the facility does not have dedicated restroom/changing areas for quarantine personnel, personnel must don PPE before entering the facility to perform their daily activities. They must dispose of PPE appropriately before returning to employee common areas.
- c. Facility housing design
- i. Individual shipments must be biologically separated from each other so that birds, debris, animal waste, and water from one shipment do not come in contact with birds, debris, waste, or water from another shipment. Waste from birds that appear sick or have positive test results should be handled last. These birds should also be cleaned last.
  - ii. If secure rooms are used to quarantine a shipment of birds, each room should have a secondary containment system (double doors, etc.) to prevent the birds' escape.
  - iii. The facility should have variously sized isolation enclosures (isolettes, rooms with individual air handling systems) to accommodate the space and biological needs of different species of birds and poultry.
  - iv. If housed within isolettes in the same room, birds should be housed only in proximity with birds or poultry of compatible species. For example, seed-eating birds may not be housed next to birds of prey.

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- v. The feed and bedding storage area must be a secure, indoor space that is vermin and moisture free. Do not repurpose unused feed or bedding for use outside the quarantine facility.
  - vi. Designate space using a unique numbering system to simplify inspection approval and recognition.
  - vii. Clearly delineate barriers or signage between the quarantine facility and public areas.
- d. Biosecurity
- i. The facility must provide a biosecurity protocol for review on VS' request.
  - ii. VS personnel will evaluate routine biosecurity practices during inspections.
  - iii. The facility must have adequate equipment and supplies to maintain a clean and sanitary condition and to control pests.
  - iv. The facility must maintain a sufficient stock of disinfectant authorized in 9 CFR 71.10 (or otherwise authorized by APHIS) to disinfect the entire facility.
  - v. The facility must have a separate area for washing equipment.
  - vi. Personnel must wear PPE sufficient to prevent cross contamination between shipments, and appropriate for the type of isolation unit and activity performed. Personnel must change PPE before working with each different shipment.
  - vii. Personnel must don and doff PPE in a manner to minimize cross contamination between "clean" and "dirty" areas.
  - viii. Care for healthy birds before ill and untested birds to minimize disease spread.
  - ix. The facility must have dedicated staff. Dedicated quarantine staff must not handle birds other than those residing within the quarantine facility for the duration of the quarantine period.
  - x. A showering and changing area for personnel must be located at the entrance to quarantine containment areas. Clothes storage and changing areas must be located at each shower area. A receptacle to collect clothing worn in any containment area must be present on the containment side of the showers. Keep showers clean. Employees must shower out of the facility as part of the biosecurity protocol and must have designated clothing for use in the quarantine area.

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- x. Staff should wear only dedicated clothing in the quarantine areas. Launder and sanitize clothing after use.
  - xi. The water supply to quarantine containment areas must be adequate to support life and for cleaning and maintenance. An emergency water supply must be available.
  - xii. Dispose of quarantine waste in a manner to prevent release of pathogens to the environment, such as incineration or other VS-approved method. Do not remove waste from the premises while the quarantine is in effect.
  - xiii. Birds to be quarantined must enter the facility through a secure, dedicated entrance and must not travel through areas accessed by the general public.
  - xiv. Quarantine area staff must have documented training on using the biosecurity protocol.
- e. Security
- i. Keep the facility locked. Apply USDA seals on doors to active quarantine rooms, or take equivalent, alternative measures to control access and maintain biosecurity at all times when VS personnel are not onsite.
  - ii. The facility must display visible Quarantine Area signs prohibiting visitors.
  - iii. Each isolette or room that represents a “quarantine time frame” must have an identification card/reference listed on the cage that states when the quarantine began and is due to end.
  - iv. The operator must provide VS with a phone number for a contact person who can be reached at any time.
  - v. The facility must have a security system (e.g., fences, guards, video cameras, locks) adequate to prevent unauthorized entry and the escape of quarantined birds.
  - vi. The VS managing office will assign a veterinary medical officer or other VS personnel to monitor facility activities. VS will apply, break, and record seals used at all entrances.
  - vii. The facility must have a working television/surveillance monitoring system that can view each containment area in use for quarantine of any bird at any time.
  - viii. The cooperator must immediately report any actual or suspected security breaks to the designated VS personnel. The cooperator must also



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immediately report any birds that escape from the facility. VS will supervise all entries and exits of birds housed within the quarantine facility.

- ix. Record all bird deaths and report immediately to VS. All birds comprising a shipment must be accounted for before the end of a quarantine period.

### **C. VS Oversight of Daily Operations**

#### **1) VS will perform or view the following quarantine activities:**

- a. The intake and discharge of each bird quarantined at the facility.
- b. Inspection of birds for overall health status (note: Does not take the place of on-staff veterinary care).
- c. Sampling for testing.
- d. Verification of identification on accompanying import documentation.
- e. Monitoring morbidity or mortality, including completing necropsies on dead birds.
- f. Initiating disease investigations.
- g. Monitoring use of standard operating procedures for routine maintenance, veterinary care, and biosecurity protocols for facility operations.
- h. Reviewing daily log sheets/operational records.
- i. Approving isolettes or rooms receiving new bird shipments.

#### **2) VS minimum visits per shipment:**

- a. Daily visits, which include day of arrival and date of release.
- b. VS will discuss visits beyond the minimum per shipment with the cooperator. VS will base these on the needs of the birds in quarantine.
- c. VS personnel must be present when facility personnel are in the quarantine. Access to any facility will be available only when VS personnel are present.

### **D. Personnel**

- 1) Visitors may not access the quarantine containment area unless VS approves the visit. The facility must follow VS' policy on visitors to a Federal or a federally approved private quarantine.

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- 2) All personnel with access must sign an agreement stipulating they will follow the terms set in the cooperative services agreement between VS and the cooperator, as well as any VS quarantine operation instructions.
- 3) All approved personnel, except veterinary practitioners providing emergency care, must sign an affidavit (separate from the agreement referenced above) before entering the quarantine area stating they will not provide care for other birds or poultry outside the quarantine facility for the 72 hours immediately after exiting quarantine. Visitors must adhere to all biosecurity standards in effect when entering and leaving the facility.
- 4) Training: The operator must document biosecurity and quarantine protocol training for personnel responsible for the quarantined areas or for handling any bird going into the quarantine.
  - a. Quarantine area staff involved in cleaning or maintaining the facility must have documented training on use of the following protocols:
    - Biosecurity
    - Sanitation and PPE
  - b. Quarantine area staff involved in animal handling must, in addition to the above protocols, have documented training on:
    - Bird handling
    - Contingency planning

### **E. Sanitary Practices**

- 1) All equipment must be dedicated to the quarantine. Sanitize equipment used per room/space before using between birds.
- 2) Clean and disinfect all facility equipment after use on birds representing different shipments.
- 3) Clean and disinfect any area that has held quarantined birds after use and allow it to fully dry before placing a new shipment of birds in the area. This includes areas used to usher birds into the facility and the quarantine space. The protocol for cleaning and disinfecting these areas should be available for review.
- 4) The disinfectant solution labels must bear the solution's name, when the solution was first opened for use, and use instructions. Provide Material Safety Data Sheets (MSDS) for employee and visitor review. Use and care of all chemicals must follow Occupational Safety and Health Administration regulations.
- 5) The cooperator must provide clean protective clothing and footwear for anyone granted access to the facility before they enter the quarantine area.

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- 6) The cooperator must properly clean and dispose of soiled and contaminated clothing used in the facility.
- 7) Disinfect rooms and isolettes used to contain individual shipments after releasing the shipment from quarantine. Disinfect all items, including food bowls and enrichment items in the isolettes, before reuse. Discard items that cannot be appropriately cleaned and disinfected.

**F. Handling of Birds in Quarantine**

- 1) Place each shipment in biological isolation from all other shipments.
- 2) Accurately reconcile all birds entering and leaving the quarantine facility. Alert VS immediately to any sick or dead birds.
- 3) All bird shipments must be accounted to the satisfaction of the managing office (or delegated supervising VS personnel) before the end of a quarantine period.
- 4) The facility must provide sufficient and vermin-free bedding and feed.
- 5) Carcasses of birds that die en route from the port of arrival, or die in the facility, must be refrigerated and made available for VS staff examination and determination of the cause of mortality.
- 6) VS requires testing of all quarantined birds (at the importer's expense) as it deems necessary to determine their health status.
- 7) VS may extend a quarantine period as needed to determine the health status of birds held under quarantine. VS may hold birds longer in quarantine if birds become ill from diseases communicable to poultry.
- 8) If a shipment has experienced an outbreak of an infectious disease, the facility may depopulate affected animals. VS personnel will clean and disinfect the shipment area as described in VSG 13403.1, Cleaning and Disinfecting Avian Quarantine Facilities Following Outbreaks of Newcastle Disease, Avian Influenza, or Other Communicable Avian Diseases. If more than one shipment is involved, VS may require additional biosecurity measures that impact all shipments in a given room/section of the quarantine facility. The operator must notify importers of all aspects of quarantine activities that affect their shipment.
- 9) All birds in the same shipment within a housing unit (isolette, room etc.) are to exit quarantine at the same time ("all in, all out" by shipment).

**G. Recordkeeping**

- 1) A facility record includes:

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- a. A copy of the import permit and export health certificate for each shipment.
  - b. Copies of daily health records on each quarantine space, with individual animals identified if they become ill. Records cover the whole quarantine period and include animals contained together for that quarantine period.
  - c. Daily log of personnel entering and exiting the facility.
  - d. Daily log of facility deaths (not just death within one shipment). Maintain a completed VS Form 17-12 or VS-approved equivalent. Account for any mortalities and morbidities and shipments/birds identified using this form. List all laboratory specimens removed from the facility on the back of VS Form 17-12 or approved equivalent.
  - e. Importer name, address, and contact information.
  - f. Exporter name, address, and contact information.
  - g. Dates of quarantine.
- 2) The cooperator must keep all records related to the quarantine for at least 12 months after the release of the birds.
  - 3) The cooperator must make these records available to VS on request.
  - 4) Birds may be identified by physical description. Birds should be appropriately identified in records and on isolettes/rooms.
  - 5) Maintain a room cleaning and disinfection log. Post the log outside each room that contains quarantined birds of any type.
  - 6) Record significant adverse or unexpected events (such as isolation unit escapes, unexplained mortalities, major biosecurity breaches etc.) as “special incidences” as they occur. Report them to VS immediately.
  - 7) Facility required documents include:
    - a. Written biosecurity protocols for staff use, including cleaning and disinfection, PPE, and work flow behavior protocols.
    - b. Plans for handling, care, and feeding of birds from the port-of-entry to the quarantine facility. Plans should also include transportation route and type.
    - c. Plan for the necropsy and disposal of birds (and their eggs, if applicable) in the facility that die or are euthanized. This must include euthanasia criteria and a necropsy and disposal protocol as well as a standard operating procedure for

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disease sampling and sample submission protocol. VS submits tissue or other samples at the National Veterinary Services Laboratories (NVSL)' direction. VS performs or supervises performance of necropsies. VS charges user fees for services performed and for submitting samples to NVSL. Notify VS immediately if a bird dies unexpectedly.

### H. Communications

#### 1) VS will:

- a. Inform the cooperator by email or letter of inspection results and any deficiencies within 5 business days.
- b. Provide the operator a phone number for current use to support the quarantine.
- c. Schedule re-inspection of revoked approvals as soon as services become available.
- d. Confer approval by email or letter (if merited) to the operator within 5 business days of inspection.
- e. Issue import permits for applications received from the approved facility within 10 days of receipt.
- f. Provide VS inspectors when the facility notifies VS of new birds in quarantine and provide unscheduled inspections for all other bird quarantines throughout the quarantine period.
- g. Maintain a list of quarantine facilities on its USDA website.

#### 2) The cooperator will:

- a. Apply for an import permit for clients within 10 days of proposed U.S. arrival.
- b. Notify the VS managing office by phone or email when re-inspection of quarantine space is requested.
- c. Keep VS informed of changes in permitted arrival dates as soon as the operator learns of the changes.

### I. Facility Reapproval Inspections

- 1) VS, through the managing office, must re-inspect approved facilities at least annually. VS will revoke approval for bird quarantine sections of the facility if VS discovers non-compliance with any items in the attached checklist.
- 2) The managing office will determine the facility's fitness to support a quarantine.

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- 3) The managing office submits any compliance issues found during the inspection to the Port Services Director for further direction and resolution.
- 4) Zoo re-inspections should include an inspection at the permit application stage for each shipment.
- 5) Before each shipment, the VS managing office should complete the pre-shipment checklist to ensure facility compliance.

### 6) Compliant facilities

VS approves fully compliant facilities to receive zoo bird shipments for 1 year before the facility needs a formal re-inspection. The cooperater emails or writes to the approving VS office to reapply for another year; a full application is not required. The cooperater must fully fund the facility user fee account, based on the average funds used the previous year.

### 7) Noncompliant facilities

- a. Any item on the checklist that is marked “unacceptable” is a noncompliant item.
- b. The facility or building within a noncompliant facility may not receive additional zoo imports until it has corrected all noncompliant items. VS will not issue import permits for the use of the affected facility or building.

If a facility is found noncompliant during an approved quarantine, VS will provide additional oversight. VS may require birds to be moved to a Federal facility if the noncompliant facility cannot immediately correct its deficiencies.

- c. The inspector assigns correction dates. VS will revoke the facility's approval if it fails to correct items by the specified dates. Revoked facilities wishing to receive zoo bird imports in the future must re-apply for approval by contacting the Port Services Director. The facility must submit a complete application package when re-applying.

## J. Suspension or Revocation of VS Approval

- 1) VS may suspend or revoke its approval until the facility has corrected any deficiencies if:
  - a. A previously approved facility does not comply with the criteria for approval.
  - b. The facility fails to prevent, contain, or eliminate an outbreak of a communicable disease.

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- 2) The managing office will consult with the Port Services Director on noncompliance issues.
- 3) VS coordinates suspension or revocation of approval for existing facilities.
- 4) VS documents all suspensions or revocations of facility approval in writing.
- 5) Before VS denies or withdraws facility approval, VS will inform the operator in writing (or verbally, followed by a written communication) of the reasons for the proposed action. If the operator disagrees with the proposed action, he or she can request a hearing to contest the matter.
- 6) VS may withdraw facility approval at any time before a final determination in a hearing if VS determines the action is necessary to protect bird or public health. This withdrawal will continue pending completion of the hearing and any judicial review, unless VS orders otherwise.
- 7) In addition to withdrawing approval as stated in this section, VS will automatically withdraw approval when the operator of any approved facility notifies the Port Services Director in writing that the facility is no longer operating.

### **K. Variances**

- 1) If quarantine applicants/cooperators want a variance to the requirements set forth in this guidance, they must ask the Port Services Director in writing at least 30 days before the facility opens for use by any shipment.
- 2) VS intends this guidance to describe the required security measures in place at privately owned bird import quarantine facilities during normal operating conditions. When emergencies such as power outages or natural disasters occur, VS may, at its discretion, grant the importer permission to break intact USDA seals and enter the facility. However, even under these circumstances, the operator may not remove quarantined birds from the facility during a quarantine unless VS specifically approves. VS will make every effort to have an inspector present during emergencies.

## **7. Inquiries**

Please contact the following offices with any questions related to this document:

Strategy and Policy, Animal Permitting and Negotiation Services  
Avian Import Staff Veterinary Medical Officer  
Riverdale, Maryland  
301-851-3300, Option 2  
[vs.live.animal.import.export@usda.gov](mailto:vs.live.animal.import.export@usda.gov)

Port Services Director  
4700 River Road  
Office 5B-02c  
Riverdale, Maryland  
301-851-3408

Attachments:

Quarantine Facility Checklist Report – Annual Inspections for Zoo Facilities  
Checklist for Privately Owned Avian Quarantine Facilities



**Quarantine Facility Checklist Report – Annual Inspections for Zoo Facilities**

1.Name and Business Address of Facility Operator ( <i>include Zip Code</i> )	2.Name and Business Address of Facility ( <i>if different from Box 1</i> )

Please complete each item:

<b>Task/area inspected</b>	<b>Acceptable/ Unacceptable Mark "A" or "UA"</b>	<b>Remarks/corrections</b>
<b>Location</b>		
3. Facility location is preapproved by Port Services Director or designee		
4. There is no commercial poultry operation within a ½ mile radius		
<b>Construction</b>		
5. Facility is self-contained building in good repair		
6. Constructed with materials that can withstand continued cleaning and disinfection		
7. Rooms are constructed to prevent birds from escaping –e.g., double doors, entrances, double windows		
8. All openings to the outside are impervious to vermin or wild bird entry		
9. Bird holding areas are of various sizes and appropriate to handle multiple bird shipments.		
10. Indoor heating and ventilation systems control the ambient temperature, humidity and odors to acceptable levels for the birds		
11 Caging and bird containers are constructed well with no obvious defective parts		
12. Feed and bedding storage area is vermin and moisture free		
13. There is a designated office for VS use		
14. Emergency exit signs present		
15. Lighting adequate		
16. Room available for cold storage of carcasses		
<b>Sanitation</b>		
17. There is authorized, unexpired disinfectant of sufficient quantity and properly stored		
18. Area for washing equipment		
19. Separate showering area for personnel with room for change of clothes.		

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20. Storage available for clean PPE gear, located on the "clean" side of the facility		
21. Water supply to animal holding area is adequate for both animal maintenance and for cleaning		
22. Review plan for incineration - acceptable by incinerator on the premises or facility provides holding area until end of quarantine		
23. Area to dispose of PPE upon exit of necropsy area - clean PPE available		
<b>Security</b>		
24. Facility is locked at all times		
25. Facility displays visible signs of quarantine status, quarantine dates, and prohibits entry of public and visitors not approved by VS		
26. Operator provides VS with contact phone number and emergency contact		List Phone #:
27. Daily log available of mortalities and morbidities		
28. Each room/Isolette has number that identifies its location within the quarantine - visible and legible on the outside of the door/cage/unit		
29. Acceptable security system Name the system in use		System Name:
<b>Personnel</b>		
30. Documented statement from authorized employees on 3 days no contact with birds post quarantine		
31. Review signed agreements by authorized personnel to follow cooperative services agreement		
<b>Sanitary Practices</b>		
32. All equipment used in quarantine dedicated to only that use		
33. Bird holding area cleaned and disinfected before arrival of new shipment of birds		
34. Clean protective clothing is available for use for all who need to enter the quarantined area		
36. Employees handling birds wear protective clothing and gloves for sick birds. PPE is to be removed before exiting the facility.		
37. Opened disinfectant is: Labeled with name, date when opened, and instructions for use on the container		
38. Area to clean feeding dishes is clean and appears to be in use		

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<b>Handling of Birds</b>		
39. Animal holding area and litter should be vermin-free		
40. Inspect dead bird handling procedures		
<b>Recordkeeping</b>		
41. Inspect daily log sign in sheets for personnel		
42. All birds identified and accounted for in daily log and on enclosure		
43. Necropsy records complete for all animals that have died at the facility		
43. Proof of training of personnel in facility protocols, includes annual refresher course		
44. Records kept on all shipments held for 12 months - see guidance criteria. This includes medical/treatment records, test results, import permits, necropsy results, name and address of owner or address post quarantine.		
45. Each room has a cleaning and disinfection log sheet		
46. Review the following protocols: *Cleaning and disinfection * Handling and feeding * Review route of travel from port of entry to the facility * Euthanasia and dead bird disposal		

**Approval Disapproval of Facility**

Based on my inspection, I recommend ( ) approved ( ) not approved

47. Signature of Inspector	48. Title	49. Date

**USDA, Animal and Plant Health Inspection Service, Veterinary Services**

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Print Name and Office Location

**Acknowledgement of Receipt of Inspection Report**

**I hereby acknowledge receipt of this inspection report on the below listed date.**

50. Signature of responsible official	51. Title	52. Date

## Quarantine Facility Checklist Report – Pre-Shipment Inspections for Zoo Facilities

1.Name and Business Address of Facility Operator ( <i>include Zip Code</i> )	2.Name and Business Address of Facility ( <i>if different from Box 1</i> )

Please complete each item:

<b>Task/area inspected:</b>	<b>Acceptable/ Unacceptable Mark "A" or "UA"</b>	<b>Remarks/corrections</b>
<b>Location</b>		
3. There are no birds/poultry found on the outside of the approved facility		
<b>Construction</b>		
4. Evidence of continued cleaning		
5. Rooms are constructed to prevent birds from escaping –e.g., double doors, entrances, double windows		
6. All openings to the outside are impervious to vermin or wild bird entry		
7. Bird holding areas are of various sizes and appropriate to handle multiple bird shipments		
8. Indoor heating and ventilation systems control the ambient temperature, humidity, and odors to acceptable levels for the birds		
9. Caging and bird containers are constructed well with no obvious defective parts		
10. Feed and bedding storage area is vermin and moisture free		
11. There is a designated office for VS use		
12. Emergency exit signs present		
13. Lighting adequate		
14. Room available for cold storage of carcasses		
<b>Sanitation</b>		
15. There is authorized, unexpired disinfectant of sufficient quantity and properly stored		
16. Area for washing equipment		
17. Separate showering area for personnel with room for change of clothes		
18. Storage available for clean PPE gear, located on the "clean" side of the facility		

**VS Guidance**

13420.1

19. Water supply to animal holding area is adequate for both animal maintenance and for cleaning		
20. Review plan for incineration - acceptable by incinerator on the premises or facility provides holding area until end of quarantine		
21. Area to dispose of PPE upon exit of necropsy area - clean PPE available		
<b>Security</b>		
22. Facility is locked at all times		
23. Facility displays visible signs of quarantine status, quarantine dates, and prohibits entry of public and visitors not approved by VS		
24. VS calls contact phone number and emergency contact to determine if effective		List Phone #:
25. Review daily log of mortalities and morbidities		
26. Each room has number that identifies its location within the quarantine - visible and legible on the outside of the door/cage/unit		
27. Acceptable security system Name the system in use		System Name:
<b>Personnel</b>		
28. Documented statement from authorized employees on 3 days no-contact with avians, post quarantine		
29. Review signed agreements by authorized personnel to follow cooperative services agreement		
<b>Sanitary Practices – Observed</b>		
30. All equipment used in quarantine dedicated only to that use		
31. Bird holding area cleaned and disinfected before arrival of new shipment		
32. Clean protective clothing is available for all who need to enter the quarantined area		
33. Employees handling animals wear protective clothing and gloves for sick animals. PPE is to be removed before exiting the facility.		
34. Opened disinfectant is: Labeled with name, date when opened, and instructions for use on the container		
35. Area to clean feeding dishes is clean and appears to be in use		
<b>Handling of Birds</b>		
36. Animal holding area and litter should be vermin-free		
37. Inspect dead bird handling procedures		

**VS Guidance**

13420.1

<b>Recordkeeping-review from previous shipments</b>		
38. Inspect daily log sign in sheets for personnel		
39. Review previous daily logs		
40. Review necropsy records for previous shipments		
43. Proof of training of personnel of facility protocols, includes annual refresher course		
44. Records kept on all shipments held for 2 years- see guidance criteria. This includes medical/treatment records, test results, import permits, necropsy results, name and address of owner or address post quarantine.		
45. Each room has cleaning and disinfection log sheet		
46. Review the following protocols: *Cleaning and disinfection * Handling and feeding * Review route of travel from port of entry to the facility * Euthanasia and dead animal disposal		

**Approval/Disapproval of Facility**

Based on my inspection, I recommend ( ) approved ( ) not approved

47. Signature of Inspector	48. Title	49. Date

**USDA, Animal and Plant Health Inspection Service, Veterinary Services**

Print Name and Office Location

**Acknowledgement of Receipt of Inspection Report**

I hereby acknowledge receipt of this inspection report on the below listed date.

50. Signature of responsible official	51. Title	52. Date